

# TRINITY

## FURNITURE INCORPORATED

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### **Chemical Management Policy**

A copy of the Safety Data Sheet (SDS) for each prospective new product will be attached to the Chemical Product Approval Form and sent to each member of the review committee.

The committee will review the SDS and confirm that it contains adequate information about the product as specified in 29CFR 1910.1200.

The committee will evaluate the human and ecosystem health impacts of the product's constituents using information on the SDS as well as information from the National Library of Medicine's, Hazardous Substance Data Bank, which gives detailed information about the human and ecosystem impacts of hazardous chemicals. The NIOSH Pocket Guide will be used to evaluate safe exposure levels (OSHA PEL and NIOSH REL). Personal protective equipment will be used as recommended by the chemical manufacturer to reduce employee exposures to any hazardous chemicals.

The committee can reject products that it considers too hazardous to use. The committee will refer to the company's Chemical Reduction Strategy which lists the chemical constituents that Trinity Furniture intends to reduce or eliminate from its processes. It may also reject products for which inadequate safety information is provided on the SDS.

Only after both of the review committee, or their designates, have signed the approval form can a new product be brought into the facility.

After the product is approved, its name will be added to the Hazardous Chemical List. A copy of the revised list as well as the new product's SDS will be placed in SDS notebooks in the factory. The revised chemical list will be sent to the local Fire Department.

Trinity Furniture is motivated to be as "Green" of a company as possible and will implement Life Cycle thinking in our process to consider the afterlife impact of chemicals. Through this we will decrease our use of hazardous waste whenever possible.

We are committed to the prevention of pollution and continuous improvement of these processes. If anything is found that we can do to improve the human and ecosystem health this process will be implemented into our process as soon as possible.